



PAN AMERICAN SCHOOL

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Thursday, January 19, 2017

To Whom It May Concern:

It is my pleasure to write this letter of recommendation for Tracy Andersen who has worked as a fifth grade teacher at the Pan American School of Porto Alegre for the past two years and I have been her direct supervisor during this time.

The Pan American School of Porto Alegre (PAS) is a private non-profit school which is accredited K – 12 through AdvancED an accrediting agency for the US diploma and also through the International Baccalaureate (IB) for both the PYP & MYP curriculum. The IB curriculum is followed within the framework of the AERO (American Education Reaches Out) Standards, which are closely aligned to the Common Core State Standards in both Language Arts and Mathematics. PAS offers both the US diploma as well as the Brazilian Diploma.

Tracy is an excellent teacher, who is always looking for ways to help her students grow both academically and socially. Academically, she uses the data to create meaningful, challenging and specific activities for her varied learners. She works tirelessly with her teaching assistant and enlists the help of the instructional coach when she feels necessary in order to meet the needs of her students. Students are always engaged in meaningful and relevant learning in Tracy's fifth grade classroom. Tracy also works hard to help guide her students socially to make decisions that will help build strong character; she consistently sets high expectations for her students, gives them opportunities to share positive behaviors and gives them the time to problem solve if needed. In her first year at PAS, Tracy energized and led the fifth grade as they organized the entire PAS community in a "Dance For Kindness" an organization that promotes kindness throughout the world. It was a huge success and Porto Alegre was one of two cities represented in Brazil, thanks to Tracy's leadership, determination and drive.

Tracy is a dedicated, well-planned, organized professional who consistently meets all of her responsibilities in advance of any deadlines. Tracy collaborates well with her grade level teaching partner and is an active contributor to the planning process. Tracy has a strong collaborative relationship with all members of the teaching staff at PAS. Many teachers have observed her class; Tracy has shared some strategies on Fluency with several teachers who have implemented them into their own classrooms with great success, helping a number of students to become more fluent readers. In her first year, Tracy represented our school at a regional educators conference in Lima, Peru and presented a Vocabulary Workshop, which she also shared on campus, it was well received.

It is with pleasure that I would recommend Tracy Andersen for any position for which she is qualified to teach in your school. She is a team player and will be a positive addition to any school. If I can be of further assistance please feel free to contact me.

Sincerely,

Annette Newsome
Elementary Principal
Pan American School of Porto Alegre